

**Shri Shivaji Education Society Amravati's**  
**Y. D. V. D. Arts Commerce and Science College, Teosa**  
**Academic and Administrative Audit Report**  
**2019-20**

Number of Full Time Teachers: 11 [including principal]

Number of Part Time Teachers [CHB]: 16

**IQAC PEER TEAM REPORT**

Observation on Key Aspects

<b>Sr. No.</b>	<b>Academic Management</b>	Three UG and One PG Programmes
1		Followed ICT based Teaching Learning Methods by Teachers
		Teachers attended seminars, conferences, workshops, short term course, and published papers in conference proceedings and research journals
		IQAC prepared Academic Calendar
		Feedback collected from all stakeholders
		Formation of 39 Annual Committees
2	<b>Administration and Management</b>	Decentralized Administrative Management
		Functional IQAC and CDC
		Teachers maintained Academic Diaries
		Plan of Departmental Activities provided by IQAC
		Faculty-wise ICT Lecture Time Table provided by IQAC
		Prepared Annual Teaching Plans
		Maintained daily notes of topics taught
		Arranged guest lectures, students seminars
		Teachers attended and delivered lectures in conferences, seminars and programmes
		Teacher-Students-Guardian Committee looked after students' academic and other stress related issues
3	<b>Academic Practices</b>	Academic and Administrative Audit Conducted
		Conducted internal examination and evaluation
		Felicitation of Ku. Shubhanji Lanjewar, University Merit in M. A. Economics
		Organized essay writing competitions on Gandhinian Thoughts and Urbanization-Nature, Problems and Solutions.
		Conducted Students seminars, Unit tests, Home Assignment, competitions on various topics, Birth Anniversaries celebrated and Death Anniversaries observed of Great Men.
		Eloquence Competition on Patriotism and Nation Building on 19/09/2019
		Degree Distribution Ceremony organized on 28/12/2019
		Visit of the Department of Political Science to Teosa Nagar Panchayat on 15 <sup>th</sup> March 2019.

4	<b>Infrastructure, Financial and Support Facilities for Academic Activities</b>	Renovation of Science Laboratories
		Botanical Garden
		Separate Departments
		Purchased books on syllabus
		Adequate Indoor and Outdoor Games and Sports facilities
		Adequate number of classrooms and laboratories
		Renovation of Science and Computer Labs
		Satisfactory use of Projectors, computers in Library, Laptops, LCD TV in IQAC etc. by students and teachers with Internet facility.
		Adequate facilities in the library i.e. latest University Question Papers, E-resources, good number of books
		Up gradation of Computer Lab and Equipments
		Construction of Compound Wall
		Tree Plantation
		Security Guard
		Up gradation of Reading Room
		Addition of Sports Equipments
5	<b>Institutional Social Responsibility</b>	Extension activities through NSS
		Social activities at Adopted Village, Shendurjana Bazar through NSS
		Organized One Day National Conference on Contribution of Women in Arts, Culture, History, Modern Science and Technology on 8 <sup>th</sup> March 2020.
		Birth Anniversary Celebration of Dr. Panjabrao Deshmukh and social awareness rally.
		Social awareness through invited talks of faculty at other places/institutions
		Felicitation and School Educational Material distributed to Meritorious Students at Morshi
		Blankets and Sarees distributed to Flood Affected people at Morshi
		Faculty visited nearby schools and 12 <sup>th</sup> pass students' parents homes for creating scientific awareness and for B. Sc admission.
		Prin. Dr. N. J. Meshram awarded certificate of appreciation by IT Department
		Guidance on Competitive Examinations at Shahu Maharaj, Vachanalaya, Teosa
		Participation in Raising Day at Police Station, Teosa
		Blood Donation Camp was organized by NSS in association with PDMC Amravati, on 19/07/2019.
		Performed duties as Presiding, polling officers in Vidhansabha, Panchyat Samittee election by teaching and non-teaching staff
		Contributed in the Armed Forces Flag Day Fund
		The college was availed during Vidhansabha, and Panchyat Samittee election as Training Centre
		Participation in International Yoga Day on 21/06/2019
		Celebrated National Voters Day in association with Teosa Tahasil on

		25 <sup>th</sup> January 2020.
6	Functional IQAC	IQAC is functional
		AQAR 2019-20 prepared and sent to NAAC
		Prepared Academic Plan and Calendar for 2019-20
		Conducted IQAC meetings for quality initiatives
		Done Academic and Administrative Audit
		Provided formats and important information through notices, specimen copies etc. for preparing NAAC 3 <sup>rd</sup> Cycle.
		Dr. S. M. Gedam worked as Taluka Co-ordinator, nominated by Joint Director Higher Education Amravati Division, Amravati
		Dr. S. M. Gedam attended workshops on NAAC
		Plan of Departmental Activities provided by IQAC
		Faculty-wise ICT Lecture Time Table provided by IQAC
		Guest Lecture on Sources of Renewable Energy of Prof. R. L. Gulhane, Hutatma Rashtriya Arts and Science College, Ashti, was organized on 4 <sup>th</sup> February 2020
		One Day Workshop on Role of Soft Skills in Personality Development organized IQAC on 3/01/2020
		Organized One Day Workshop on Role of Soft Skill in Personality Development on 03/01/2020
		Workshop on Intellectual Property Right was Organized on 27/01/2020
7	OVERALL OBSERVATIONS	
a)	Institutional Strength	Enough students strength
		Qualified and experienced staff
		Adequate infrastructural facilities
		Central library with internet/Wi-Fi facility
		Eco-friendly campus
		Active NSS unit
		Use of ICT, LCD, Overhead Projectors
b)	Institutional Weaknesses	No-grant Science Faculty
		University, State, National, Intercollegiate level conference, workshop, seminar, competitions needed to be organized.
		Lacking financial resources
		Inadequate Minor/Major Research Projects
		No admission for Women Hostel
c)	Institutional Challenges	To obtain UGC/GO/NGO Grants
		To receive grant for non-granted Science Faculty
		Underprivileged academic and financial background of students
		To start new UG subjects and PG courses
		Increase active participation of Alumni, Parents and local people in college development initiatives
		To enhance students placement

		To upgrade college infrastructure and facilities
d)	<b>Institutional Opportunities</b>	Addition of more UG subjects and PG Courses
		To propel weaker and rural students towards better future
		Better prospect for students in Games and Sports
		Establishment of Research Centre
		Make girl students self-reliant through skill-based Home Economics curriculum
		Collaborative activities through MoUs with other institutions/agencies
e)	<b>Recommendations</b>	Start Ph. D Research Centres
		Increase stakeholders' active participation for college development
		Arrange collaborative programmes for students, teaching and non-teaching staff.
		Start new subjects and PG programmes
		Arrange skill-development programmes
		Conduct certificate, diploma, and add-on courses
		Upgrade and increase the use of ICT/E-resource facilities
		Conduct National/State Level Conference/Workshop
		Increase Research Activities

**Name and signature of IQAC Peer Team Member of Y. D. V. D. Arts, Commerce and Science College Teosa**



Mr. S. M. Gedam

**IQAC Co-ordinator**

Dr. P. D. Haramkar

**Convenor, Academic Audit Committee**

Ms. M. J. Dhiware

Sau. R. A. Ingole

Dr. K. G. Sontakke



**Members, Academic Audit Committee**

Dr. N. J. Meshram

**Principal**

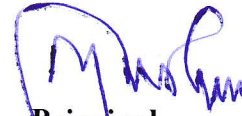
**Principal**

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College, Teosa, Dist. Amravati



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